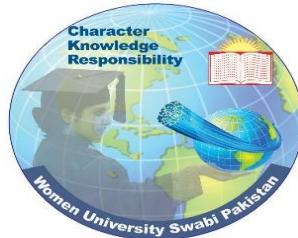


Bidding Document
Tender No.WUS/Proc/2025-26/6

**Repair & Maintenance work Denting and
Painting of 02 Nos. of JAC Busses**



**Women University, Swabi,
(Main Campus), Topi Road, Kotha,
District Swabi, Khyber Pakhtunkhwa.**

Mandatory Note (otherwise, bids will be rejected)

- i. Please sign and stamp all the pages
- ii. Fill all pages (all parts + Annexure)
- iii. Make a Check list with all Annexure for mandatory requirement and other relevant document

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Women University, Swabi

INVITATION FOR E-BIDS Via EPADS **Tender No.WUS/Proc/2025-26/6**

E-Bids are invited under single stage one envelope bidding procedure through EPADS (E-Pak Acquisition & Disposal System) from eligible firm/companies/auto workshop registered with FBR for Income Tax, Sales Tax, KPRA and reflected on Active Tax Payer (ATL) list of FBR for the Repair and Maintenance, denting and painting work of 02 JAC busses in Women University, Swabi. Detail of tender, specification, submission, opening and method of evaluation is provided in bidding documents. All bidders must submit Tender processing fee Rs.2000 and 2% Bid Security/CDR from any schedule bank of Pakistan in favor of **Women University, Swabi**.

TERMS AND CONDITIONS:-

1. A complete set of Bid Solicitation Documents can be downloaded by interested Bidder from EPADS (<https://kp.eprocure.gov.pk>), after publication of this advertisement in the newspaper till last day for submission of Bid.
2. Interested bidders shall submit bid(s) by uploading scanned copy of bid(s) on EPADS on or before **February 12, 2026 till 11:00 AM (PST)**. The bidders shall upload all relevant/mandatory document on EPADS.
3. The Scanned copy of the bid security must be attached with Bids on EPADS. Bids without Bid Security on EPADS will not be entertained.
4. Original CDR/Bid Security must be submitted to the Procurement office Women University, Swabi (New Campus) 1st Floor, Admin Block, Topi Road, Kotha, Swabi on or before **12.02.2026 at 11:00 AM (PST)**. If the original Bid Security/CDR does not reach the aforementioned office by the closing date & time, the bid will be rejected.
5. Electronic Bids shall be opened on the **same day at 11:30 AM (PST)**
6. Income Tax, Stamp Duty, Professional Tax and KPRA or any other Government tax will be deducted as per rules.
7. Registration with KPRA is mandatory, wherever applicable.
8. Bids received by hand/Post/Courier, E-mail, or Fax shall NOT be accepted.
9. The complete Tendering process shall be carried out through EPADS.
10. Interested bidders who wants to participate in the tender process shall register themselves with the EPADS for gaining their unique user's name and password
11. The advertisement is also available on the websites of Women University, Swabi (www.wus.edu.pk) and KP-PPRA (<http://kppra.gov.pk>)
12. Women University, Swabi reserves the right to cancel any or all E-bids by assigning cogent reason under Rule 47 of Khyber Pakhtunkhwa Public Procurement Rules.
13. For further information please contact on Tel: (0938) 281889, 0335-9901317, E Mail: procurement@wus.edu.pk

**Procurement Officer
Women University, Swabi**



1. Key Points

Table # 1

S.N	Detail	Specification
1	Validity of Bid	60 Days from the date of Closing of Bids
2	Award of Contract / W. O	On the Basis of best evaluated bid
3	Delivery Time	60 Days from the date of issuance of W. O
4	Method	Single Stage One Envelope Bidding Procedure
5	Closing Date & Time	February 12, 2026, by 1100 hours
6	Opening Date & Time	on the same day by 11:30 hours
7	Bid Security Amount	2%

2. Technical Evaluation Criteria:

Table # 2: Mandatory Requirements:

	Detail	Criteria
1	Draft of Bid Security <i>(To be Physically Submitted to Purchase Section on the Closing Date)</i>	Mandatory
2	<i>At least 05 years' experience required for eligibility</i>	Mandatory
3	Valid GST and Income Tax Registration (attach certificate)	Mandatory
4	Valid KPRA Registration	Mandatory
5	Active Taxpayer List (ATL) of FBR Status as "Active" in Income. Tax GST and Compliance Level is 100% in GST. (attach online print of ATL on date of bid submission).	Mandatory
6	Proof of non-blacklisting: Affidavit on legal paper of appropriate value (duly attested from notary public) OR letterhead that the firm/company is neither blacklisted nor in litigation with any public sector client	Mandatory
7	Financial Bid/Quotation (Strictly as per WUS pattern) Any alteration/addition/deletion shall dis-qualify the bidder from the bidding process	Mandatory
8	Compliance with WUS requirement/Specification Mentioning of Brand Name is for each part is mandatory. Blank technical sheet shall be treated as non- compliance and may result rejection of tender /bid	Mandatory
9	The firm must have dedicated body making plant	Mandatory
10	Auto workshop/Firm must have capability for all of the following: Engine: overhaul, gasket replacement, radiator service, water pump, throttle body, electronic diagnostics Transmission & Axles: gearbox overhaul, torque converter, valve body, differential rebuilds, clutch replacements Suspension & Steering: coil/leaf springs, stabilizers, steering rack/box/pump repairs. Bodywork: Denting & painting full body respray, bumper respray, detailing, rubbing & polis. Parts Shop: availability of essential parts.	Mandatory
11	Availability of technical personnel, attach at least 03 Staff list with designations and qualification on letterhead, Diploma holder/technician	Mandatory

- Failing in any of the mandatory requirement shall disqualify the bidder from the bidding process.
- DO NOT attach any information or portfolio which is not requested. Only provide the demanded information.

(On Company's Letterhead)

**3. FINANCIAL
PROPOSAL**

Ref No:		NTN:	
Date:		GST:	

**Repair & Maintenance work, Denting and Painting of 02 JAC
Busses (32-Seaters)**

S. N	Specification	Qty (Vehicles)	GST Amount (If any)	Unit Price (Incl all Taxes)	Total Cost (Incl all Taxes)
1	Replacement of engine with all accessories	02 Busses			
2	Replacement of transmission with all accessories	02 Busses			
3	Denting & painting work with new Colour scheme, writing university name with logo.	02 Busses			
4	Repair of seats & Cushioning (complete seats with foam) (life time foams)	02 Busses			
5	Repairing the floor including rubber sheet, & steel sheet	02 Busses			
6	Repairing and Replacement of electric indicator lights, brake light, & roof light	02 Busses			
7	Replacement of wiper blade (set)	02 Busses			
8	Repairing of water motor (front screen)	02 Busses			
Total Cost Inclusive all Taxes					

- The bid is submitted without any conditions.
- All the terms and conditions set forth by Women University, Swabi (WUS)in this tender are acceptable unconditionally, including **bid validity, delivery time & Warranty.**

Name of Authorized Person:	
Date:	
Signature	
Official Company Seal:	

4. Technical Compliance Performa

(On Company's Letterhead)

Ref No:		NTN:	
Date:		GST:	

Repair & Maintenance work Denting and Painting of 02 JAC Busses

S.N	Specification	Brand Name being offered	Compliance	Non-Compliance	Higher if any
1	Replacement of engine with all accessories				
2	Replacement of transmission with all accessories				
3	Denting & painting work with new Colour scheme, writing university name with logo.				
4	Repair of seats & Cushioning (complete seats with foam) (life time foams)				
5	Repairing the floor including rubber sheet, & steel sheet				
6	Repairing and Replacement of electric indicator lights, brake light, & roof light				
7	Replacement of wiper blade (set)				
8	Repairing of water motor (front screen)				

- The bid is submitted without any conditions.
- All the terms and conditions set forth by Women University, Swabi (WUS) are acceptable unconditionally, including **bid validity, delivery time & Warranty**.
- I understand that blank technical sheet / non-mentioning of Brand and Model shall make my bid non- responsive and may result rejection of my bid.

Name of Authorized Person:
Date: _____
Signature
Official Company Seal:

5. General Terms & Conditions of the Tender

- No tender/bid shall be considered if: -

- a) Not uploaded through EPADS.
- b) Received without required documentation or deficiency in required documentation.
- c) Received without bid security.
- d) In contradiction with the specification given by the WUS.
- e) Received with any condition.
- f) The bidder is in litigation with WUS or is blacklisted by any organization or is notified as blacklisted on KP-PPRA website.

6. Contact person and Submission of Bids:

- i. Contact Person for all inquiries, clarifications and bid submission shall be:

Procurement Officer
Women University, Swabi (Main Campus)
1st Floor, Admin Block, Topi Road, Swabi,
Tel: (0938) 281889, 0335-9901317, E Mail: procurement@wus.edu.pk

7. Validity of Bids:

- i. The Bid shall remain valid as mentioned in **Table 1** of the tender document.
- ii. Any bidder/firm/ company which refuses to accept the Work Order based on market price escalation shall result in forfeiting the bid security. WUS may also impose a ban from business with it for a period of 6 months.

8. Price of the Bid:

- i. Prices quoted by the Bidder shall be fixed during the period of the contract and not subject to variation on any account.
- ii. Applicable Income tax and GST shall be deducted at source and as per rules. In case of exemption, please mention and attach proper documentation duly verified from the concerned tax authorities. However, (WUS) may accept the exemption certificate. In case of non-acceptance, (WUS) shall deduct all applicable taxes as per tax rate. (WUS) shall provide a certificate of tax deduction and the vendor may claim refunds from Tax Authorities/FBR.
- iii. In the case of tie in rates of the bidders, award of contract shall be decided through balloting in the presence of the bidders.
- iv. Unit price shall be taken up to 1 decimal point. The total cost shall be round-up to zero decimal.
- v. In case of any conflict in the price/cost quoted by the bidder, the unit cost (Exclusive of GST) quoted by the bidder shall be considered for calculation.
- vi. In case GST is not mentioned, the prices shall be considered as inclusive of GST.

9. Bid Currencies & Bid Security:

- i. Bid prices shall be quoted in Pak Rupees.
- ii. The currency of the bid security shall also be in Pak Rupees.

- iii. The Bidder shall furnish, as part of its bid, bid security as specified in **Table 1** of the tender document. The bid security is required to protect (WUS) against the risk of Bidder's default which would warrant the security's forfeiture.
- iv. The bid security shall be in favor of **Women University, Swabi (WUS)(FTN/NTN:(9050054-5)** in any of the following form:
 - a. Bank Draft
 - b. Call Deposit Receipts
- v. A scanned copy of bid security is required to be uploaded through EPADS and hard copy must be submitted physically on the closing date of the tender to Women University, Swabi (WUS) on the address given in the tender notice.
- vi. No personal cheques shall be acceptable at any cost. Also, any previous bid security shall not be considered or carried forward.
- vii. The bid security found deficient of the required amount shall not be considered.
- viii. Unsuccessful bidders' bid security shall be released and returned promptly as the successful bidder gives consent to the work order or signs the contract agreement, whichever is applicable.
- ix. The bid security of the bidder shall be forfeited if the bidder:
 - a. Requests for withdrawal of his bid during the evaluation process.
 - b. Does not accept the correction of arithmetic errors in its bid.
- x. The bid security of the successful bidder shall be forfeited if the bidder:
 - a. Fails to accept the work order/sign the contract agreement after announced as successful Bidder.
 - b. Fails to comply with the requirement of the bid and contract.

10. Clarification of Bidding Document:

During evaluation of the bid(s) (WUS) may, at its discretion, ask the Bidder for a clarification of its bid and such information imperative for evaluation. The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted. In case the bidder fails to respond within given deadline, the bidder shall be considered as non-responsive and shall be disqualified from the bidding process.

11. Opening of Bids:

(WUS) shall open all bids through EPADS at the time, date, and place specified in tender notice, in presence of bidders' representatives who wish to attend the meeting and shall sign an attendance sheet as evidence of their presence.

12. Qualification & Evaluation of Bids:

- i. (WUS) shall determine whether the Bidder is qualified to perform the Contract satisfactorily, in accordance with the criteria & qualification specified in the tender document.

- ii. The qualification shall be based upon an examination of the documentary evidence submitted by the Bidder, as well as such other information as (WUS) deem necessary and appropriate.
- iii. (WUS) shall technically evaluate and compare the bids which have been determined to be substantially responsive, as per evaluation criteria given in the tender document.
- iv. The bidder's financial evaluation of a bid shall be based on the lowest evaluated bid inclusive of all prevailing taxes and duties.
- v. (WUS) shall examine the bids as whether:
 - a. They are complete in all respect;
 - b. Any computational errors have been made;
 - c. Required financial sureties have been furnished;
 - d. The documents have been properly signed.
- vi. Arithmetical errors shall be rectified on the following basis:
 - a. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price (exclusive of tax) shall prevail, and the total price shall be corrected. If the
 - b. Contractor does not accept the correction of the errors, the bid shall be rejected, and the bid security shall be forfeited.
 - c. If there is a discrepancy between words and figures, the amount in words shall prevail.
- vii. (WUS) may waive any minor non-conformity, in a bid which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any Bidder.
 - a. Explanation: A minor non-conformity is one that is merely a matter of form and not of substance. It also pertains to some immaterial deficiency in a Bid or variation of a bid from the exact requirements of the tender document that can be corrected or waived without being prejudicial to other bidders. The deficiency is immaterial when the effect on quantity, quality, or delivery is negligible when contrasted with the total cost or scope of the supplies or services being acquired. (WUS) shall either give the bidder an opportunity to correct any deficiency in a bid or waive the deficiency, whichever is advantageous to (WUS).
- viii. Prior to the detailed evaluation, (WUS) shall determine the substantial responsiveness of each bid to the bidding documents. For the purposes of these clauses, a substantially responsive bid is one which conforms to all the terms and conditions of the bidding documents without material deviations.

- ix. Deficiency in bid security, Applicable Law and Taxes and Duties shall be deemed to be a material deviation. The (WUS) 's determination of a bid's responsiveness is to be based on the contents of the bid itself without recourse to extrinsic evidence.
- x. If a bid is not substantially responsive, it shall be rejected and may not subsequently be made responsive by the Bidder by correction of the non-conformity.

13. Notification of Evaluation Reports:

- i. The evaluation report shall be notified through EPADS.

14. Corrupt or Fraudulent Practices & Blacklisting:

- i. The bidders shall be required to observe the highest standard of ethics during the procurement and execution of contracts. For the purpose of this provision, the terms set forth below are defined as under:
 - a. "Corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution;
 - b. "Fraudulent practice" means a misrepresentation of facts to influence a procurement process or the execution of a contract to the detriment of (WUS);
 - c. "Collusive practice" is an arrangement among bidders (prior to or after bid submission) designed to establish bid prices at artificial, non-competitive levels for any wrongful gains, and to deprive (WUS) of the benefits of free and open competition.
- ii. (WUS) shall have the right to reject a proposal for award if it determines that the bidder had been engaged in corrupt or fraudulent practices in the past with any organization.
- iii. Any bidder/firm/company which is blacklisted by any organization and/or notified as blacklisted by KP-PPRA shall be considered disqualified from the bidding process unless and until it is de-notified on KP- PPRA website.
- iv. If it at any time (WUS) determines that the firm has engaged in corrupt, fraudulent, or collusive practices in competing for, or in executing the contract, it shall sanction/ban a bidder/firm/company, in accordance with prevailing Blacklisting procedures under Federal Public Procurement Rules.

15. Right to Accept or Reject Bids:

Under KP-PPRA Rule 2014, (WUS) may reject bids or proposals at any time prior to the acceptance of a bid or proposal, without incurring any liability to the bidder(s).

16. Award of Contract:

After scrutiny of all bidding documents, the final evaluation report shall be uploaded to EPADS, and the work order/purchase order shall be issued on the basis of most advantageous bid as mentioned in **Table 1** of the tender document. The successful bidder shall immediately sign a contract agreement / give consent to the Work Order/Purchase Order. The bidder shall

bear all the stamp duties and expenses for the purpose of contract agreement/Work Order/Purchase Order, if any.

17. Notification of Award:

- i. The notification of award shall constitute the formation of the Agreement/Work Order/Purchase Order.
- ii. Upon the successful bidder's signing the contract agreement/acceptance/consent to the Work Order/Purchase Order, (WUS) will promptly notify the unsuccessful bidder(s) and will release its bids security.

18. Delivery Information:

- i. The repair work shall be made to (WUS) as mentioned in **Table 1** of the tender document.
- ii. In case of delay in delivery/repair work, the vendor may submit a written request for extension in delivery time, giving valid justification with proof.
- iii. (WUS) may extend the delivery time according to the reason of delay with the condition of deductions in percentage as per KP-PPRA rules from the total bill as penalty. The decision shall be communicated to the vendor for extension along with [percentage of deduction, if any]. In case of non-responsiveness/non- acceptance by the vendor, the work order shall automatically be cancelled, the bid security shall be forfeited. (WUS) may also impose a ban from business with it for a period of six months.
- iv. (WUS) may reject the request for extension, in which case, the work order shall be cancelled, the bid security shall be forfeited. (WUS) may also impose a ban from business with (WUS) for a period of six months.
- v. The supply shall be made to (WUS) as mentioned in **Table 1** of the tender document.
- vi. The bills along with delivery challan (duly signed by authorized official of (WUS)) shall be submitted to the Procurement Office for further necessary payment process. Any deficiency in bill/supporting documentation shall be removed by the vendor.
- vii. Any defective item(s) shall be replaced by the vendor during the warranty period, free of cost, within two weeks of time. In case of failure to supply the specific item, (WUS) shall purchase the item on risk and cost of the supplier, to be deducted from the bidder's bid security or performance guarantee.
- viii. Payment shall be made as per actual quantity delivered & accepted to (WUS).
- ix. Samples are mandatory where specifically demanded and bid without samples shall be considered non-responsive. No sample(s) shall be accepted after the closing date of the tender. Sample(s) other than the demanded item(s) shall not be considered.
- x. After technical evaluation of bids, sample(s) provided by bidders may be picked up from the procurement section within 30 days from the date of technical bid evaluation

announcement. Failure on the part of the bidder(s) to collect his samples within the stipulated time shall allow (WUS) to dispose- off the samples.

19. Legal Document

- i. The Tender document and Contract agreement/Work Order/Purchase Order altogether shall have legal binding on all bidders.

20. Declaration Form

(THIS FORM IS TO BE PROVIDED WITH THE BID)

All the terms & conditions have been carefully read and understood and are hereby unconditionally accepted and it is declared that:

- a) I understand that by inserting any condition in my bid consciously or unconsciously shall automatically disqualify me from the bidding process.
- b) By altering/adding/deleting any point, clause, condition in the documents provided shall automatically disqualify me from the bidding process.
- c) All the information furnished by me here-in is correct.
- d) I have no objection if enquiries are made about the work listed by me/us in the accompanying sheets /annexure.
- e) I agree that the decision of (WUS) in selection shall be final and binding to me.
- f) I have read the instructions appended to the proforma and I understand that if any false information in the document is noticed at a later stage, (WUS) is at liberty to act in a manner in accordance with the applicable rules and terms & conditions of the tender, which may include Penalty AND/OR forfeiting of bid security AND/OR blacklisting for future tendering with (WUS) AND/OR bar from business with (WUS) for a period of six months

Tender Title	
Name of Firm/ Company	
Year of Establishment in this business	
Name of Authorized agent	
Office Address	
GST No.	
NTN.	
Valid Cell No.	
Valid E-mail (For all official correspondence)	
Signature & Stamp (Authorized Representative)	

Mandatory for participation in Bidding Process
AFFIDAVIT on E-Stamp Paper

I, _____ S/o _____ aged _____
years _____ working as Proprietor/Managing Partner/Director of M/s _____

having its registered office at _____ do hereby solemnly affirm and declare on oath as under:

1. That I am competent to swear this affidavit being proprietor/one or the partners/ Director of M/s _____
2. That M/s _____ is a Proprietorship/partnership firm/company is participating in tender process conducted by Institute.
3. That I hereby confirm and declare that none of my/our group/sister concern/associate Company is participating/ submitting this tender.
4. That I hereby confirm and declare that my/our firm/company M/s _____ and my/our firm/group/company/ sister concern / associate company have not been black listed/de-listed any Institutional agencies/Govt.Deptt/ Public Sector Undertaking.
5. That there is no change in the Name & Style, Constitution and Status of the firm, after Pre-qualification.
6. That I further undertake that in case any of the facts contained above and in-our application is round other-wise or incorrect or false at any stage, my/our firm/company/ group/sister concerns/ associate companies shall stand debarred from the present and future tenders of the WOMEN UNIVERSITY SWABI.

(Signature of the Proprietor/ Managing Partner/Director with Seal) DEPONENT

Verified at _____ on _____ that the contents of paras 1 to 6 of this affidavit are true and correct to best of my knowledge and no part of this is false and nothing material has been concealed or falsely stated therein.

(Signature of the Proprietor/ Managing Partner/ Director with Seal)

DEPONENT

(Signature & Seal of Notary public

CONTRACT FORM
on (E-Stamp paper of Rs. 100 or above)

THIS CONTRACT is made at -----on----- day of----- 2026, between the Women University, Swabi (hereinafter referred to as the “Procuring Agency”) of the First Part; and M/s (*firm name*) a firm registered under the laws of Pakistan and having its registered office at (*address of the firm*) (hereinafter called the “Contractor”) of the Second Part (hereinafter referred to individually as “Party” and collectively as the “Parties”).

WHEREAS the Procuring Agency invited bids vide **Tender No.WUS/Proc/2025-26/6** for **Repair & Maintenance work, Denting and Painting of 02 Jak Busses**, replacement of parts, in pursuance where of M/s (*firm name*) being the contractor /firm of (*item name*) in Pakistan and ancillary services offered to repair of vehicle /replacement of parts the required item (s); and Whereas the Procuring Agency has accepted the bid by the Contractor for the supply/ services of (*item name*) cost per unit,

NOW THIS CONTRACT WITNESSES AS FOLLOWS:

1. In this Contract words and expressions shall have the same meanings as are respectively assigned to them in the General/ Special Conditions of this Contract hereinafter referred to as “Contract”:

2. The following documents shall be deemed to form and be read and construed as integral part of this Contract, viz:-

a. Price Schedule submitted by the bidder, b. Technical Specifications; c. General Conditions of Contract; d. Award of contract; e. work Order

3. In consideration of the payments to be made by the Procuring Agency to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Procuring Agency to provide the Goods and work/Services and to remedy defects therein in conformity in all respects with the provisions of this Contract.

4. The Procuring Agency hereby covenants to pay the Contractor in consideration of the provision of the repair of vehicle & replacement of parts and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of this Contract at the time and in the manner prescribed by this Contract.

5. *[The Contractor]* accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any Contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to Procuring Agency under any law, Contract or other instrument, be voidable at the option of Procuring Agency.

6. Notwithstanding any rights and remedies exercised by Procuring Agency in this regard, *[The Contractor]* agrees to indemnify Procuring Agency for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to Procuring Agency in an amount equivalent to two time the sum of any commission, gratification, bribe, finder's fee or kickback given by *[The Contractor]* as aforesaid for the purpose of obtaining or inducing the procurement of any Contract, right, interest, privilege or other obligation or benefit in whatsoever form from Procuring Agency.

7. If the firms provide substandard item and fail to Repair of vehicle as per work order, the procuring agency shall be entitled to make other arrangement at the risk / expense of the Contractor / Firm, the price difference shall be paid by the Firm.

8. In case of provision of substandard spare parts/ work the destruction cost will be borne by the firm i.e. burning, Dumping, Incineration

Repair & Maintenance work, Denting and Painting of 02 JAC Busses
Tender No.WUS/Proc/2025-26/6

9. Partial work shall not be accepted.
10. Quality/quantity of repair of vehicle / replacement of parts will be checked by the inspection committee of Women University, Swabi.
11. The repair work of vehicle / replacement of parts shall not be accepted if found substandard. The Contractor shall be bound to replace the substandard parts / work immediately.
12. Contractor shall ensure timely, repair work of vehicle / replacement of parts.
13. The Contractor shall have to provide the goods/ works as ordered by undersigned as per work order
14. Payment will be made by the procuring agency as per rules after completion of all codal formalities or as approval granted by the competent authority.
15. In case of breach of terms & conditions of contract agreement security of the Contractor shall be forfeited.
16. This contract agreement shall remain valid till 30th June, 2026.
17. The Contractor will be responsible to refund any excess amount paid due to any error in calculation or mistake in evaluating the offer.

18. Termination End of Services

The Agreement shall terminate when, pursuant to the provisions hereof, the Services have been completed and full and final payment has been made.

a. Termination by the Client.

The Client may, by a written notice of thirty (30) days to the supplier, terminate this Agreement. All accounts between the Client and the Service provider shall be settled not later than sixty (60) days of the date of such termination.

b. Termination by the Supplier.

The supplier may suspend the Agreement by a written notice of thirty (30) days only if the supplier does not receive payments due under this Agreement within thirty (30) days of submission of its invoice. If the payment is still not made to the supplier after thirty (30) days of notice of suspension, the Supplier/Vendor may terminate this Agreement in whole or in part by giving fifteen (15) days advance notice of intent to terminate. If the Agreement is terminated by the supplier under such circumstances, the Procuring entity shall pay, within a period of thirty (30) days of the date of such notice of intent to terminate referred above, all payments due to the supplier.

IN WITNESS Whereof the Parties hereto have caused this Contract to be executed at (the place) and shall enter into force on the day, month and year first above mentioned.

First Party	Second Party
Registrar: Women University, Swabi:	Name of Contractor
Signature	Designation: Address:
CNIC#	CNIC #
Stamp:	Signature:
	Stamp
<u>Witness 1</u>	<u>Witness 2</u>
NAME:	NAME:

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DESIGNATION:	DESIGNATION:
CNIC#	CNIC #
SIGNATURE	SIGNATURE

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